



*Honorary Consul of
The Hashemite Kingdom
of Jordan
HKSAR*

Legalization

A. Legalization of Certificate of Origin, Commercial Invoice, Bill of Lading, Packing List and other shipping-related document.

- A1. The Honorary Consul will only legalize documents issued by companies incorporated in Hong Kong.
- A2. The documents mentioned above to be legalized by the Honorary Consul must be endorsed by one of the following organizations:
- The Chinese General Chamber of Commerce
 - The Chinese Manufacturers' Association of Hong Kong
 - Federation of Hong Kong Industries
 - Hong Kong General Chamber of Commerce
- A3. A cover letter printed on company letterhead with company chop should mention the number of invoice(s) / certificate(s) of origin to be legalized. An extra copy of the documents must be submitted with the documents to be legalized.
- A4. The Honorary Consul's office will return a copy of the cover letter with the Consulate chop, reference number and the date of collection. The above-mentioned copy of the cover letter with company chop must be presented for the collection of the legalized documents.
- A5. Legalization will only be accepted on Wednesdays. The processing time for legalization is one week.
- A6. Only cash payment is accepted at the Honorary Consul's office, and it should be made upon collection of the legalized documents.
- A7. Processing time, requirements and fees are subject to change without further notice.



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B. Legalization of Authorization, Power of Attorney and other legal documents.

- B1. The Honorary Consul will only legalize documents issued by companies incorporated in Hong Kong.
- B2. Documents must be notarized by a notary public in Hong Kong.
- B3. Apostilled by the High Court of HKSAR
- B4. A cover letter printed on company letterhead with company chop should mention what kind of documents need to be legalized. An extra copy of the documents must be submitted with the documents to be legalized.
- B5. The Honorary Consul's office will return a copy of the cover letter with the Consulate chop, reference number and the date of collection. The above-mentioned copy of cover letter with company chop must be presented for the collection of the legalized document.
- B6. Legalization will only be accepted on Wednesdays. The processing time for legalization is one week.
- B7. Only cash payment is accepted at the Honorary Consul's office, and it should be made upon collection of the legalized document.
- B8. Processing time, requirements and fees are subject to change without further notice.

For further enquiry, please contact the Honorary Consul's Office by phone at 2524 0085 or by fax at 2524 6366 during office hours.

Office Hours: 10 a.m. to 12 p.m. and 2:30 p.m. to 5 p.m. (Mondays to Fridays)